

TAMWORTH REGIONAL COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Tamworth Regional Council** will be held in the **Council Chambers, 4th Floor Ray Walsh House, 437 Peel Street, Tamworth**, commencing at **6:30pm**.

ORDINARY COUNCIL AGENDA

13 AUGUST 2019

**PAUL BENNETT
GENERAL MANAGER**

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Council

Meeting Date: 2nd and 4th Tuesday of the month commencing at 6:30pm.

Matters determined by Ordinary meetings will include all those non-delegable functions identified in Section 377 of the Local Government Act as follows:

- *“the appointment of a general manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the council*
- *the adoption of an operational plan under section 405*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work*
- *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#)*
- *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the council.”*

Other matters and functions determined by Ordinary Council Meetings will include:

- *Notices of Motion*
- *Notices of Motion of Rescission*
- *Council Elections, Polls, Constitutional Referendums and Public Hearings/Inquiries*
- *Ministerial Committees and Inquiries*
- *Mayor and Councillors Annual Fees*
- *Payment of Expenses and Provision of Facilities to Mayor and Councillors*
- *Local Government Remuneration Tribunal*
- *Local Government Boundaries*
- *NSW Ombudsman*
- *Administrative Decisions Tribunal*
- *Delegation of Functions by the Minister*
- *Delegation of Functions to General Manager and Principal Committees*
- *Organisation Structure*
- *Code of Conduct*
- *Code of Meeting Practice*
- *Honesty and Disclosure of Interests*
- *Access to Information*
- *Protection of Privacy*
- *Enforcement Functions (statutory breaches/prosecutions/recovery of rates)*
- *Dispute Resolution*
- *Council Land and Property Development*
- *Annual Financial Reports, Auditors Reports, Annual Reports and Statement of the Environment Reports*
- *Performance of the General Manager*
- *Equal Employment Opportunity*
- *Powers of Entry*
- *Liability and Insurance*
- *Membership of Organisations*

Membership: All Councillors
Quorum: Five members
Chairperson: The Mayor
Deputy Chairperson: The Deputy Mayor

Community Consultation Policy

The first 30 minutes of Open Council Meetings is available for members of the Public to address the Council Meeting or submit questions either verbally or in writing, on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of three minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council or Committee Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone, in person or online prior to 4:30pm the day of the Meeting to address the Council Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit three speakers in support and three speakers in opposition to a recommendation contained in the Business Paper. If there are more than three speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- personnel matters concerning particular individuals (other than Councillors);
- personal hardship of any resident or ratepayer;
- information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - prejudice the commercial position of the person who supplied it, or
 - confer a commercial advantage on a competitor of the Council; or
 - reveal a trade secret;
- information that would, if disclosed prejudice the maintenance of law;
- matters affecting the security of the Council, Councillors, Council staff or Council property;
- advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- on balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of the order and may be expelled.

Disclosure of Political Donations or Gifts

If you have made a relevant planning application to Council which is listed for determination on the Council Business Paper you must disclose any political donation or gift made to any councillor or employee of the Council within the period commencing two years before the application is made and ending when the application is determined (Section 147(4) Environmental Planning and Assessment Act 1979).

If you have made a relevant public submission to Council in relation to a relevant planning application which is listed for determination on the Council Business Paper you must disclose any political donation or gifts made to any councillor or employee of the Council by you as the person making the submission or any associate within the period commencing two years before the submission is made and ending when the application is determined (Section 147(5) Environmental Planning and Assessment Act 1979).

AGENDA

- 1 **APOLOGIES AND LEAVE OF ABSENCE**
- 2 **COMMUNITY CONSULTATION**
- 3 **MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

RECOMMENDATION

That the Minutes of the Ordinary Meeting held on Tuesday, 23 July 2019, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

4 **DISCLOSURE OF INTEREST**

Pecuniary Interest

Non Pecuniary Conflict of Interest

Political Donations

5 **MAYORAL MINUTE**

5.1 MAYORAL MINUTE - SAVE OUR RECYCLING CAMPAIGN – FILE NO SF9503

DIRECTORATE: OFFICE OF THE GENERAL MANAGER

AUTHOR: Col Murray, Mayor

RECOMMENDATION

That in relation to the report “Mayoral Minute – Save our Recycling Campaign”, Council:

- (i) endorse Local Government NSW’s campaign, Save Our Recycling, to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimisation, recycling and resource recovery;*
 - (ii) make representation to the local State Member, Mr Kevin Anderson, in support of this campaign objective - for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimisation, recycling and resource recovery;*
 - (iii) write to the Premier, the Hon Gladys Berejiklian MP, Minister for Local Government, the Hon Shelley Hancock MP, Minister for Energy and Environment, the Hon Matt Kean MP, Treasurer, the Hon Dominic Perrottet MP, Shadow Minister for the Environment and Heritage, the Hon Penny Sharpe MLC, and Shadow Minister for Local Government, the Hon Peter Primrose MLC, seeking support for the 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery;*
 - (iv) take a lead role in activating the Local Government NSW Save our Recycling campaign locally;*
 - (v) endorse the distribution and display of the Local Government NSW Save Our*
-

Recycling information on Council premises, as well as involvement in any actions arising from the initiative; and

- (vi) formally advise Local Government NSW that Council has endorsed the Save Our Recycling advocacy initiative.***

SUMMARY

This report seeks the support of Tamworth Regional Council to join with Local Government NSW and other Local Councils in lobbying the NSW State Government to reinvest 100% of the Waste Levy into waste management, recycling and resource recovery.

COMMENTARY

I am calling on Councillors to support Local Government NSW in its advocacy to call upon the NSW Government to reinvest 100% of the waste levy collected each year into waste management, recycling and resource recovery in NSW.

The *Protection of the Environment Operations Act 1997* (POEO Act) requires certain licensed waste facilities in NSW to pay a contribution to the NSW Government for each tonne of waste received at the facility. Referred to as the 'waste levy', the contribution aims to reduce the amount of waste being landfilled and promote recycling and resource recovery.

The waste levy applies in the regulated area of NSW which comprises the Sydney metropolitan area, the Illawarra and Hunter regions, the central and north coast local government areas to the Queensland border as well as the Blue Mountains, Wingecarribee and Wollondilly local government areas.

In 2016/17, the NSW Government collected \$726 million from local government, community, businesses and industry via the waste levy, but only committed to use \$72 million through its Waste Less Recycle More initiative – or 10% - on waste minimisation and recycling in 2017-18.

Overall the NSW Government's *Waste Less Recycle More* initiative allocates \$801 million over eight years (2013-2021) to waste and recycling, however the waste levy collected over that same period will be over \$4.62 billion.

At a local government level, just 18% of the \$300 million collected from the local government sector each year is reinvested in recycling and waste management.

Regardless of how you look at it, the principle remains the same – very little of the waste levy is currently used to support waste minimisation, recycling and resource recovery. The remainder is returned to NSW Government's consolidated revenue.

The reinvestment of the waste levy to support waste and resource recovery infrastructure, develop markets and innovative solutions, and undertake other initiatives to encourage reuse and recycling also offers wide-ranging benefits to our communities right across NSW. There is the potential for economic growth, new infrastructure, new technology and new jobs, particularly in our regional areas.

It should be noted that the following motion was unanimously endorsed at the Local Government NSW 2018 Conference:

That the NSW Government be called upon to ensure that 100% of the levy arising from Section 88 of the Protection of the Environment Operations Act 1997 be used for waste infrastructure and programs, predominantly by local government and the waste sector, for initiatives such as:

- *Development of regional and region-specific solutions for sustainable waste management (e.g. soft plastic recycling facilities, green waste, waste to energy).*
- *Support innovative solutions to reduce waste and waste transport requirements.*
- *Protect existing and identify new waste management locations.*
- *Local community waste recovery and repair facilities.*
- *Funding a wider range of sustainability initiatives, such as marketing and strategies, that promote and support a circular economy*

This motion covered motions proposed by Blacktown City Council (Resource recovery locations); Central Coast Council (Waste levy revenues); Cessnock City Council (Recycling crisis – funding support); City of Ryde (Revenue raised by the waste levy); Federation Council (Waste resource); Gwydir Shire Council (Tyre recycling); Hornsby Shire Council (Increase in grant funding for waste levy program); Leeton Shire Council (Increase in waste levy distribution); and Shoalhaven City Council (POEO Levies). Related motions were also submitted by Tweed Shire Council (Recycled products and procurement); Lake Macquarie Council (Support for recycle end markets, reusable, recyclable or compostable packaging); and Organe City Council (Waste management).

As previously noted, this is not a party-political issue: the advocacy initiative calls on all parties and candidates to commit to the 100% hypothecation of the Waste Levy to the purpose for which it is collected.

I am recommending that we support this campaign by the NSW local government sector and Local Government NSW and call on all political parties to commit to the reinvestment of 100% of the Waste Levy collected each year by the NSW Government into waste management, recycling and resource recovery.

(a) Policy Implications

Nil

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Region of Progressive Leadership – L12 represent and advocate community needs.

6 NOTICE OF MOTION

Nil

OPEN COUNCIL REPORTS

7 ENVIRONMENT AND PLANNING

Nil

8 INFRASTRUCTURE AND SERVICES

8.1 TAMWORTH REGIONAL COUNCIL LOCAL TRAFFIC COMMITTEE - JULY 2019, OUT OF MEETING ITEM - TAMWORTH CYCLING FESTIVAL 2019 EVENT APPROVAL – FILE NO SF1387

DIRECTORATE: REGIONAL SERVICES

AUTHOR: Murray Russell, Manager Infrastructure and Works

8 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Tamworth Regional Council Local Traffic Committee - July 2019, Out of Meeting Item - Tamworth Cycling Festival 2019 Event Approval”, Council:

- (i) approve the road closure of Hill Street and Scenic Drive between Napier Street and the Oxley Lookout on Saturday 24 August 2019 from 5:00am to 12:30pm, for the Tamworth Cycling Festival 2019 Hill Climb Time Trial Cycling and Running Race;*
- (ii) approve the road closure of Kable Avenue between White Street and Hill Street, Peel Street between White Street and Hill Street, Hill Street between Peel Street and Kable Avenue and White Street between Peel street and Kable Avenue, on Saturday 24 August 2019 from 12:00pm to 6:15pm, for the Tamworth Cycling Festival 2019 Criterium race; and*
- (iii) approve the road closure of Nundle Road between Back Kootingal Road and Duri-Dungowan Road on Sunday 25 August 2019 from 6:00am to 3:00pm, for the Tamworth Cycling Festival 2019 Nemingah to Nundle 100 km race, the Grand Fondo 100 km ride and the 35 km community ride.*

SUMMARY

The purpose of this report is to advise Council of three recommendations made by the Tamworth Regional Local Traffic Committee for an out of meeting item in July 2019.

COMMENTARY

The Tamworth Cycle Club request approval to implement temporary road closures and traffic management changes for the 2019 Tamworth Cycling Festival on 24 and 25 August 2019, for events comprising of:

- hill climb time trial cycling and running race;
- criterium cycling races; and
- Nemingha to Nundle 100 km road race, Grand Fondo 100 km ride and 35 km community ride.

Traffic management will be contracted to Council to implement for the hill climb and criterium events. A private traffic control company will implement the Nemingha to Nundle road race,

as has been done in previous years. The traffic control plans for the events are **ATTACHED**, refer to **ANNEXURES 1 to 8**.

Committee Recommendation: The committee support the running of the Tamworth Cycling Festival 2019, including traffic managed changes and road closures as outlined on traffic control plans, pending police approval, as follows:

- (i) the road closure of Hill Street and Scenic Drive between Napier Street and the Oxley Lookout on Saturday 24 August 2019 from 5:00am to 12:30pm for the Tamworth Cycling Festival 2019 hill climb time trial cycling and running race;
- (ii) the road closure of Kable Avenue between White Street and Hill Street, Peel Street between White Street and Hill Street, Hill Street between Peel Street and Kable Avenue and White Street between Peel street and Kable Avenue, on Saturday 24 August 2019 from 12:00pm to 6:15pm for the Tamworth Cycling Festival 2019 criterium race.
- (iii) the road closure of Nundle Road between Back Kootingal Road and Duri-Dungowan Road on Sunday 25 August 2019 from 6:00am to 3:00pm for the Tamworth Cycling Festival 2019 Nemingah to Nundle 100 km race, the Grand Fondo 100 km ride and the 35 km community ride.

(a) Policy Implications

Nil

(b) Financial Implications

The event organiser is responsible for all costs for the event.

The event organiser has requested Council support the event financially through reduced fees from Council for implementing the traffic management of the events. This matter is being actioned through the appropriate Council process.

(c) Legal Implications

Nil

(d) Community Consultation

The event organiser is responsible for notifying the public and other authorities of the event and road closures.

The road closures will be listed on MyRoadinfo by Council's Infrastructure and Works Division.

(e) Delivery Program Objective/Strategy

An Accessible Region – A23 Traffic management and traffic safety planning.

8.2 MONTHLY DROUGHT RESPONSE AND WATER SUSTAINABILITY UPDATE – FILE NO SF9442

DIRECTORATE: WATER AND WASTE
AUTHOR: Ian Lobban, Water Sustainability Officer

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Monthly Drought Response and Water Sustainability Update”, Council receive and note the report.

SUMMARY

The following report is presented to update Council on the drought responses in various centres across Council and any future planned works.

COMMENTARY

The latest update is provided below:

Area	Restrictions	Water Supply	Situation
Barraba	Permanent	Split Rock Dam	Split Rock Dam level is currently sitting at 2.19%.
Bendemeer	Level 3	MacDonald River	Monthly flow in the Macdonald River is currently 21 Megalitres. Airlie Road bore is now operational.
Nundle	Level 4	Peel River/Nundle Bore/Crawney Road Bore	Monthly flow in the Peel River is currently zero megalitres. Crawney Road Bore is currently operational.
Manilla	Level 3	Namoi River/Manilla River	Monthly flow in the Namoi River is currently 13 megalitres. Manilla River source is being fully utilised.
Attunga	Level 1	Attunga Bores	Bore levels are stable. Bore 1 is at 4.96m and bore 2 is at 5.85m (depth to groundwater). Potential for ground water to dry up quickly once the river stops flowing.
Tamworth/Moonbi-Kootingal	Level 4	Chaffey Dam/Dungowan Dam – Moonbi-Kootingal via Nemingha Pipeline	Chaffey Dam level is currently at 22%.

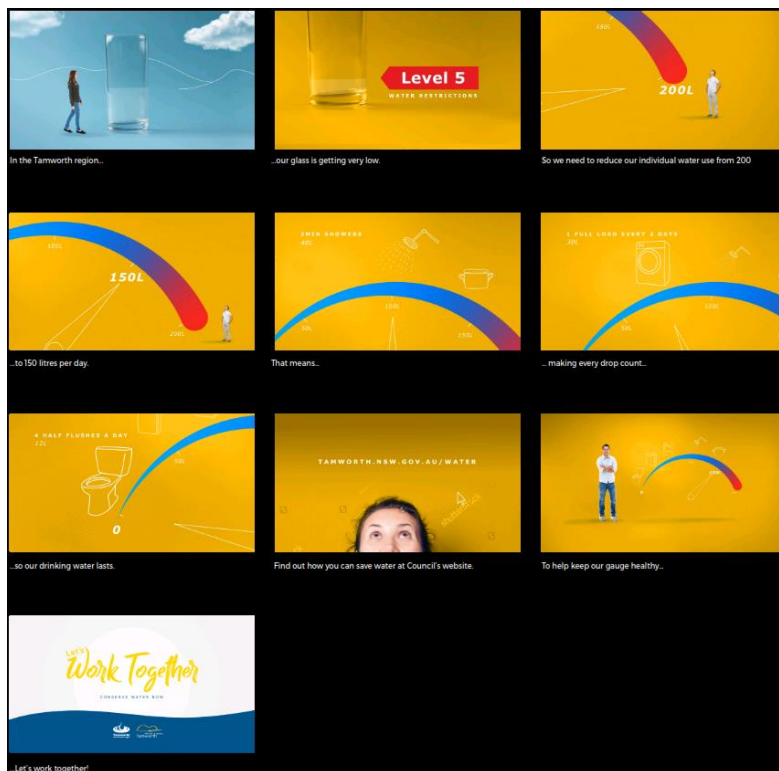
Ongoing annual internal funding of \$50k from the 2018/19 financial year has been utilised to upgrade the water efficiency of internal Council facilities. A substantial amount of synthetic turf has been installed in this period. The primary outcome of installing this synthetic grass was to save treated water used in irrigation, however, there are also considerable savings in other factors, such as maintenance and other costs associated with grass.

The details of the upgrade projects completed or currently under way are as follows:

PROJECT	COST (EXC GST)	SAVINGS PER ANNUM
Installation of 125m ² of synthetic turf at the front of Tamworth Sportsdome.	\$9,846	250 kL
Installation of 234m ² of synthetic turf at new Skate Park precinct.	\$17,525	468 kL
Installation of 130m ² of synthetic turf at front of regional playground.	\$18,225	260 kL
Total	\$45,596	kL

*These figures use a savings calculation of 2,000 litres per square metre of live turf per year.

Media campaign for Level 5 restrictions



Screenshots from TV advertising campaign for Level 5 water restrictions.

Council has received an initial plan to roll out a multi-platform media campaign when Level 5 water restrictions are introduced. The creative content for this campaign, including the overarching campaign messaging, has also been submitted to Council, and both the creative content and roll out are currently being reviewed by Council Communications and Sustainability staff in preparation for Level 5 restrictions. The components of the campaign that are currently being reviewed are:

- campaign concept development and elements;
- bus messaging;
- pull up banners;
- cinema message placement;
- outdoor vinyl banners;
- flyers;
- TV production and scheduling;
- radio production and scheduling;
- social media tiles; and
- newspaper/press advertisement placement and design.

It may be that following the review not all of these media platforms will be utilised, after consideration is given to budget and cost efficiency.

Communications and Engagement Plan (CEP)

There have been two Councillor workshops conducted in relation to the Drought Communication and Engagement Plan (CEP), which contractor GHD was engaged to deliver. On Monday 27 May 2019, GHD presented the CEP draft framework and plans on a page for Councillor review and feedback. The CEP was generally well received with comments from Councillors attending indicating that targeting schools and the competitive nature of our residents would be the best way to engage the wider community. A final councillor workshop was held by GHD on Thursday 25 July 2019, to receive notes and feedback from councillors in order to finalise the draft Drought Communication and Engagement Plan and the attendant actions at various stages within Level 5 water restrictions.

The Regional Water Supply Task Force (TRWST)

As part of the Drought Communication and Engagement Plan (CEP) the idea of a Taskforce to include community stakeholders in decision making and improve community buy in was proposed. On Thursday 20 July 2019, Draft Terms of Reference were presented to Council for input and guidance. The Draft Terms of Reference confirmed the name of the taskforce: The Tamworth Regional Water Supply Taskforce (TRWST) and it was decided to establish the task force as a priority, with membership as follows:

- The Mayor to Chair the group;
 - Staff representatives, including the Director, Sustainability, Customer Service and Communications;
 - NSW Department of Industry (Water);
 - WaterNSW;
-

- Emergency Services;
- Representatives from local industry, Tamworth Business Chamber, NSW Education and NSW Health.

Staff have written to the proposed member organisations directly seeking a representative and the first meeting of the Taskforce is scheduled for 14 August 2019.

Large Water Audits business and commercial

All business and commercial Large Water User audit reports conducted by the consultant Smart Water have now been completed and submitted to Council staff. These are currently under review and will then be distributed to each business and commercial operation via in selected cases a face-to-face meeting in the near future.

Management of water at AELEC

Staff are currently developing a drought management plan for the AELEC equine and sporting precinct on either side of Jack Smyth Drive. This precinct includes the Australian Equine and Livestock Events Centre (AELEC), Tamworth Sportsdome, Tamworth Hockey Association, Regional Athletics Track and Field, Longyard Golf Course and the future Centre for Sporting Excellence. The drought management plan for this precinct will determine how the backwash water from the Calala Water Treatment Plant, the Dungowan Dam raw water, and stormwater capture will be most effectively distributed to its various functional areas.

State Government drought water projects in Tamworth region

Formal reports will be presented to Council in due course as more information becomes available but the following is a summary of the work being undertaken, following the announcement in June 2019, by the NSW Government of \$5.3 Million in funding for emergency short term measures to extend water supply to the Tamworth, Moonbi and Kootingal town water supply system. The announced funding has not been provided to Council, and the measures will be implemented by WaterNSW with Council assisting where possible to progress the project. The measures include:

- installation of two temporary weirs on the Peel River;
- construction of a temporary pump station adjacent to the Peel River, and just upstream of one of the temporary weirs, near the Dungowan village;
- connection of this pump station to Council's existing Dungowan Pipeline; and
- planning for a pipeline between Chaffey Dam and Dungowan, where it will be connected to Council's existing Dungowan pipeline.

Variable message signs (VMS) for Level 5 restrictions



As part of its Drought Communications Engagement Plan (CEP) Council is planning to deploy six variable message signs at various points in the Tamworth/Moonbi-Kootingal area. The exact locations are yet to be determined but they will be placed to achieve the most effective coverage. Through consultation with Regional Services it has been determined it will be necessary to hire six VMS boards at a cost of \$52 per day each. This means a monthly cost (30 days) of around \$9,360. Broad in-principle support has already been received from RMS for placement of VMSs in general locations. Bearing in mind the cost of the placement, there are several options for the duration of time these VMSs will be displayed:

Duration of time for placement of VMS signs		
Option 1	1 month (30 days)	\$9,360
Option 2	3 months	\$28,080
Option 3	Open, for duration of Level 5 restrictions	Undetermined cost
Option 4	Lesser amount of signs at \$52 per day for determined duration.	

Bulk water refill stations

The installation of nine Bulk Water Filling Stations across the Council area has now been completed. This project aims to give the community access to large volumes of potable water in our region available 24 hours a day, seven days per week. Public access to Bulk Water Filling Stations is determined by the current level of Water Restrictions within any water supply. Public access is not permitted whenever a water supply is at Level 4 or Level

5 Water Restrictions. When on higher levels of Water Restrictions, supply is limited to registered Domestic Water Carters only, and can only be used for indoor domestic purposes. Water Carters supplying drinking water must be registered with Council and a list of registered Domestic Water Carters is provided on Council's website. The following table details the locations and current availability of Water Filling Stations within Tamworth Regional Council:

Location	Address	Current Water Restriction Level	Accessible to
Tamworth	23 Lockheed Street	Level 4	Domestic Water Carters Only
Tamworth	Goonoo Goonoo Road Behind Star Service Station		
Kootingal	Sandy Road	Level 4	Domestic Water Carters Only
Hallsville	Manilla Road	Level 4	Domestic Water Carters Only
Nundle	Oakenville Street	Level 4	Domestic Water Carters Only
Manilla	River Street Adjacent to Showground	Level 3	General Public & Domestic Water Carters
Bendemeer	Caroline Street	Level 3	General Public & Domestic Water Carters
Attunga	Palmer Street	Level 1	General Public & Domestic Water Carters
Barraba	Rodney Street Adjacent to Showground	Permanent Water Conservation Measures	General Public & Domestic Water Carters

	No Resident Access to Bulk Filling Stations
	Resident Access to Bulk Filling Stations

Staff are also currently in the process of setting a communications system which will enable Council to contact the Domestic Water Carters, the internal staff that use the filling stations, and also the drought free water card holders when there is a problem with a particular filling station. The free water standpipe at Attunga has been disconnected now that the New Bulk Water Filling Station in Palmer Street Attunga is operational.

Drought Action Group

The Drought Action Group continues to meet on a fortnightly basis to develop and implement actions relating to the ongoing drought and low water supply situation. The group is made up of key members of the Water area including Headworks and Distribution and includes representatives from other key areas of Council including Regional Services,

Communications, Community Engagement and Customer Service. There is now a separate operations group meeting where detailed technical responses and options could be considered and have this group report back to the Drought Action Group, allowing for a more efficient communication between operational and non-operational staff.

Waterwise message at Local Government Week 2019



Local Government Week barbecue Thursday 1 August 2019.

During Local Government Week 2019 Council's Water Sustainability Officer, along with other Council staff, attended Attunga Public School, Moonbi Public school and a public barbecue on the forecourt of Ray Walsh House. Students were given a detailed lesson on how their water system works, why restrictions are in place and how they can help by using their water most efficiently. The Water Sustainability Officer was available to answer all water related questions from residents and visitors at the public barbecue. Around 50 shower timers were handed out to residents over the duration of the event.

Tamworth Regional Town Water Drought Response Steering Committee

This Committee has been set up by the NSW Government to help communities, such as Tamworth, which are faced with critical water shortages due to drought. The terms of reference for the Committee are **ATTACHED**, refer **ANNEXURE 1**. The Committee has been established because of the recognition that effective response to drought requires collaboration and facilitation between NSW Government Agencies Water NSW and local Councils. The Committee is chaired by the NSW Regional Town Water Supply Coordinator, Mr James McTavish and Council is represented by the Director, Water and Waste and Manager, Water and Waste Operations. The second meeting of the Committee was held on 25 July 2019.

(a) Policy Implications

These projects and activities are implemented from stated outcomes of Council's

Demand and Drought Management Plans.

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Region for the Future – F22 Encourage efficient use of resources to improve environmental sustainability.

8.3 WASTE SUSTAINABILITY SIX MONTHLY REPORT – FILE NO SF8151

DIRECTORATE: WATER AND WASTE

AUTHOR: Angela Dodson, Sustainability Officer

Reference: Item 9.12 to Ordinary Council 27 November 2018 - Minute No 313/18
Item 8.3 to Ordinary Council 14 May 2019 - Minute No 152/19

RECOMMENDATION

That in relation to the report “Waste Sustainability Six Monthly Report”, Council receive and note the waste sustainability projects and activities listed in the report.

SUMMARY

The purpose of this report is to update Council on Waste Sustainability activities presently underway, that have occurred and a snap shot of projects planned to be implemented over the next six months.

COMMENTARY

Council continues to provide educational opportunities conveying general waste management, recycling specific, upcycling ideas and litter prevention education through school visits, landfill tours, guest speaking at community group meeting opportunities, direct telephone calls or educational workshops and events. The following is a summary of the previous six month period of activities and statistics.

During this reporting period, there were 55 participants on guided tours of the Tamworth Forest Road Landfill, where visitors to the site were given an explanation of the management of various waste streams, landfill gas system and future expansion, a variety of resource recovery opportunities where they can recycle a wide variety of items for free.

There were seven in school educational visits, where 127 students participated in recycling activities such as audits of their school bins, learning what should be put in their bins both at school and at home.

Invitations for Council’s Waste Sustainability Officer to guest speak at three community groups and work with two businesses provided opportunities to attend their meetings to help

educate members and staff about recycling or waste diversion opportunities and to facilitate discussion around making sure they are getting recycling correct, both at work and at home.

Let's Talk Rubbish

Tamworth Regional Council's Waste Sustainability Officer has been working on the Let's Talk Rubbish Community Education Campaign. This campaign has been developed to provide information and simple tips on how to improve recycling efforts in the yellow bin and remind residents what can currently go in the green lid bin to keep it clean in the green!

Let's Talk Rubbish was created to complement Council's Water Sustainability education campaign of Let's Thrive and create a uniform approach to community education messages around Sustainability.

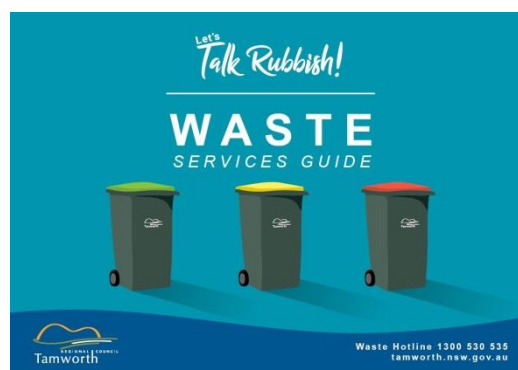
A return to plain everyday language and terminologies used by residents in relation to rubbish is being used to communicate messages rather than a more formal industry centric language.

A series of 3 television commercials and 3 radio advertisements have been produced and aired on local stations and will continue to receive airplay throughout the year.

An updated rebrand of 4 of the Waste Contractors collection vehicles has occurred to replace some of the 10+ year old images that had perished beyond recognition.



A new education booklet has been produced for residents to either look at online or pick one up at Council offices or to be provided as part of educational sessions with School groups or community group presentations.



Social media provides a dynamic opportunity to provide information to residents and a series of specific information posts have been created and are being rolled out each week that address various questions we receive or issues that are being observed in the various bins provided by Council or other recycling opportunities at Council Landfills and Small Vehicle Transfer Stations (SVTS) to help with resource recovery and potential ways to save money.

While the information provided is aimed at being informative, short and direct, it also provides an opening point for community dialogue to occur around the Landfills and SVTS's and suggestions or ideas they have for each post subject.



As part of this campaign, investigations are currently underway around the production of a virtual tour of the Challenge Recycling facility to help educate the community on the local recycling sorting facility. It's aim is to highlight that while there are some machines that move the recycling around the plant, there is a very important and real human element still involved with the recycling process at Challenge Recycling with their employees who have to physically touch and sort the recycling received through the kerbside yellow bins and drop off collection bins at Council Landfills and SVTS's. The virtual tour could address issues of site inaccessibility for non staff due to safety and other site constraints. This tour would be similar to one produced for Council's Calala Lane Water Treatment Plant.

Waste Warriors Expo

At its Meeting held 27 November 2018, Council endorsed the sponsorship of the Rotary Club of Tamworth First Light's Waste Warriors Expo and the Sustainability Coordinator and Waste Sustainability Officer participated as Council's representatives during the planning of the event. During the two day event, held on 15 & 16 February 2019, Council was represented with an exhibition stand to provide education and a touch point for the community to ask Council related questions. Council's Senior Waste Management Officer participated in panel discussions focused on current waste management issues.

The major draw card for the event was the ABC's War on Waste Host Craig Reucassel who facilitated the panel discussion and was the guest speaker for the sold out 100 Mile dinner event held at the West Tamworth Leagues Club that was MC'd by Tamworth's own ABC host Anna Moulder.

Positive feedback has been received from members of the community in relation to the event and a desire to support any future such events.

Cr Col Murray and Cr Helen Tickle were also in attendance at the opening of the Waste Warriors Expo to welcome members of the Community and Craig to Tamworth.



Council Exhibition Stand

Craig Reucassel meeting students at the Expo

Waste Voucher Trial Extension

At its Meeting of 14 May 2019, Council endorsed the continuation of the Waste Voucher trial in alignment with the Waste Contract extension until June 2021.

As at 31 July 2019, 9% of the previous trial vouchers had been redeemed across all of the Council waste management sites.

The main changes to the waste voucher trial is around their look so they are more robust, individual and easily identifiable.



Example of the 2019/2020 waste vouchers

The first vouchers for the 2019-2020 financial year have now been sent to where the domestic kerbside waste service is applied and utilised rather than to the property owner with the annual rates notice.

The second voucher will be issued in February 2020.

The voucher trial is operating concurrently with the bulky household waste collection still in alignment with the Waste Contract extension until June 2021.

Amazing Enviro Race

Tamworth Regional Council was the major sponsor of the Sustainable North West Groups Amazing Enviro Race for the third and final year of its sponsorship agreement on 31 May 2019.

This event directly engages with High Schools in the Tamworth Regional Council area and Gunnedah Shire Council also came on board this year as a minor sponsor and two High Schools from Gunnedah travelled to Tamworth to participate. Overall the event expanded to reach its maximum capacity for this year of 140 students participating and additional student volunteers were utilised at each station so they still got to participate and learn and not miss out.

The Amazing Enviro Race was a series of 22 Sustainability and educational focused activity stations that students compete against each other and each school for prizes for their school. This year's prize was a Sustainability Pack for the school that included; 5 worm farms, a compost tumbler and other reusable products for the school. This year's winner was Carinya Christian School (Tamworth Campus). The Council sustainability unit was represented with Water, Waste and Energy activities.



Cr Helen Tickle was Council's representative on the day in assisting to award a variety of prizes including best 'Green Theme' costume.



NSW EPA Litter Grant Project completion

As previously reported to Council, Tamworth Regional Council received a NSW EPA Waste Less Recycle More Litter Grant under Round 4 of grant funding opportunities.

During this reporting period this project was completed with the installation of new bin infrastructure and signage at four specific road side rest stop areas on four access roads in to Tamworth was completed. Locations include South Tamworth Lions Park Goonoo Goonoo Road, Armidale Road Rest Stop, Gunnedah Road Rest Stop and Bryan Martin Park on Duri Road.

This bin infrastructure is consistent with a previous NSW EPA Litter Grant received.

As part of this project community engagement activities were undertaken with users or visitors to the locations to improve their knowledge on fines associated with littering and as part of the engagement activities, a free reusable car tidy litter bag was provided together with information on how to register on the Report to EPA should they witness littering from vehicles whilst on their travels.



Peel Street Recycling Bins Audits

The Peel Street recycling bin audits commenced in April 2019 with a total of four audits to be completed by the end of November 2019. Initial observations indicate that there are still issues occurring with food, drink and straws being left in the recyclables although it is encouraging that the items are being deposited in the correct bins.

A final report to Council will be provided when the final audit results have been received by Council.

A Snap shot of some of the future Waste Sustainability Activities

As previously mentioned, a virtual tour of Challenge Recycling facility is being investigated and it is hoped that, if this is possible, it will be available for launch during National Recycling Week activities in November 2019.

In consultation with Sustainability Advantage, Council is working on Waste Education Strategy documentation that will complement and link in with its existing Waste Strategy documentation, Sustainability Strategy and NSW EPA key focus areas related to waste management.

A review of the extended waste voucher trial roll out of vouchers in July will need to occur to make any adjustments as required for the next roll out of vouchers in February.

The Sustainability unit is also looking to build upon its internal relationships with the Library and Tamworth Regional Art Gallery to facilitate free community workshops that have a recycling, reuse or repurpose educational message and outcome. Additionally it is looking to work with the Youthie in opportunities for youth workshops around sustainability.

Tamworth Regional Council is participating and making available, with NIRW, the annual Garage Sale trail event. This year the Waste Sustainability Officer is looking at hosting a community garage sale in the carpark of the Community Centre on Saturday 19 October 2019 for those residents who want to participate but don't necessarily have a lot of items or would prefer not to host a garage sale at their house. This is new for Council and will require some establishment of processes this year.

Troy Cassar-Daley in his 18th year is remaining on as Council's Tune in to Recycling Campaign ambassador and in December, Troy will be attending one of our local schools to engage with the students and have some fun and give back to the local Tamworth community.

(a) Policy Implications

Nil

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Region for the Future – F22 Encourage efficient use of resources to improve environmental sustainability.

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS 2019 – FILE NO SF240

DIRECTORATE: CORPORATE AND GOVERNANCE
AUTHOR: Karen Litchfield, Manager Governance

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “National Local Roads and Transport Congress 2019”, Council nominate Councillor representatives as appropriate to attend the Congress to be held in Hahndorf, South Australia, 18-20 November 2019.

SUMMARY

The Australian Local Government Association (ALGA) holds an annual National Local Roads and Transport Congress. This year’s congress is being held in Hahndorf, South Australia from 18 to 20 November 2019.

COMMENTARY

The National Local Roads and Transport Congress is an annual event that provides a strong voice for Council in relation to local road funding, road safety issues, heavy vehicle regulation and traffic management. This year’s theme is “Breaking through for Modern Transport”, a copy of the congress brochure is **ATTACHED**, refer **ANNEXURE 1**.

In 2016, Cr Maxwell represented Council at the Congress in Toowoomba, Queensland. In 2017, Cr Betts and the General Manager represented Council at the Congress in Albany, Western Australia and last year the Mayor, Cr Maxwell and the General Manager attended in Darwin.

Tamworth Regional Council has traditionally supported this event with attendance by the General Manager and/or the Director Regional Services, relevant staff and nominated Councillors. The first congress was largely responsible for the introduction of the Roads to Recovery Program in 2000, and since that time it has continued to provide a united voice for local government in its campaign for road funding.

(a) Policy Implications

Nil

(b) Financial Implications

Councillors have been allocated the sum of \$4,500 annually to specifically provide for attendance of Councillors at Local Government sector conference, workshops, industry working parties and community non Council functions and events. Expenses relating to the attendance of a Councillor/s at the National Local Roads and Transport Congress will be allocated against this vote.

The cost for the event including registration, accommodation, travel and meals will be approximately \$1,900 per person.

(c) Legal Implications

Council's formal resolution for the attendance of any delegate is required for insurance purposes whilst the representatives are performing bona fide Council duties.

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Region of Progressive Leadership - L12 Represent and advocate community needs.

9.2 MOTIONS FOR THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE – FILE NO SF9688

DIRECTORATE: CORPORATE AND GOVERNANCE
AUTHOR: Karen Litchfield, Manager Governance

Reference: Item 9.4 to Ordinary Council 25 June 2019 - Minute No 207/19

RECOMMENDATION

That in relation to the report “Motions for the Local Government NSW Annual Conference”, Council:

- (i) authorise the motions on Strategic Water Infrastructure to Secure Town Water Supplies, Emergency Services Levy, School Truancy and Crime Prevention and Low Rise Medium Density Code to be submitted to Local Government NSW;*
- (ii) support the motion from Bathurst Regional Council on the NSW Government Museums Strategy; and*
- (iii) authorise Cr Juanita Wilson to attend the Conference as observer in accordance with Council’s Policy for the attendance of observers.*

SUMMARY

This purpose of this report is to authorise the motions on Strategic Water Infrastructure to Secure Town Water Supplies, Emergency Services Levy, School Truancy and Crime prevention and Low Rise Medium Density Code to be submitted on behalf of Tamworth Regional Council to the Conference. The report is also to authorise the attendance of other Councillors to the Conference as observers.

COMMENTARY

The 2019 Local Government NSW Annual Conference will be held at The William Inglis Hotel, Warwick Farm from Monday 14, to Wednesday 16 October 2019. The Mayor, Deputy Mayor, Cr Helen Tickle and Cr Jim Maxwell have been nominated to attend as voting delegates and the General Manager and Cr Mark Rodda have been authorised to attend as observers. Cr Juanita Wilson has also expressed interest in attending the Conference as an observer.

In relation to the Motions to the Conference, each motion submission made via the online form should include the Council's Name and details, the indicative category of the motion, the Motion title, the Motion wording, a background note explaining the rationale of the motion (max one or two paragraphs) and attach evidence of Council support for the motion (i.e. extract of the Minutes of the meeting at which the member resolved to submit the motion for consideration by the Conference, or in the absence of a Council Meeting, a letter signed by the Mayor and General Manager).

At the Council Meeting held 25 June 2019, Council recommended to submit motions to the Conference on the issues below:

Issue 1: Strategic Water Infrastructure to Secure Town Water Supplies

Motion: That Local Government NSW request the State Government to invest in the development of long term (30-40 year) water infrastructure strategy/s for the supply of water to town water supplies across the State to ensure population and economic growth targets can be achieved and supported in both metropolitan and regional/rural areas.

Details of Issue: It is acknowledged that there is some considerable activity around addressing the current water crisis but the Government has to realise that we will have more (and possibly more severe) dry periods into the future and urgent work needs to be undertaken to secure long term water security. The development of long term strategies, tied to both population and economic growth projections, will provide certainty for business investment and confidence in the long term sustainability of communities.

Issue 2: Emergency Services Levy

Motion: That Local Government NSW again requests the State Government to take full responsibility for the ongoing funding for the delivery of all Emergency Services, along with responsibility for all associated assets, and remove this unfair financial burden from Local Government.

Details of Issue: The majority of Councils in NSW have long held the view that the funding for the provision of emergency services is entirely the responsibility of the NSW State Government, and that all assets held by these services should reside on the balance sheet of the State. The most recent move to increase the emergency services levy by around 20%, whilst for a very worthy purpose, is totally unacceptable to local councils that are already struggling to maintain assets and services under the rate pegging regime.

Issue 3: School Truancy and Crime Prevention

Motion: That Local Government NSW request that the State Government undertake a comprehensive review of how school truancy is managed and address the impacts that truancy has on local crime rates with a view to developing an integrated response from all relevant government agencies including police, education and social services.

Details of Issue: There are links between school truancy and local crime rates in the Community and it is fundamental to reducing crime rates that youth under 14 years of age are actively attending schools on a regular basis. The education system, police and social services don't appear to have a coordinated approach in dealing with the issue, e.g. the Department of Education have Home School Liaison Officers (HISLO's) that have traditionally operated independently and social services is not properly resourced. The State Government needs some strategic thinking around what can be done to ensure that our children are attending school and to achieve better outcomes.

Issue 4: Low Rise Medium Density Code

Motion: That Local Government NSW request that the State Government provide extended deferral of the Low Rise Medium Density Housing Code until Councils have completed Local Housing Strategies, Local Strategic Planning Statements and Local Environmental Plans at the least to December 2021.

Details of Issue: There are 45 Council's across NSW that have a deferred commencement of the Low Rise Medium Density Code to 31 October 2019 (one Council to 1 July 2020). The introduction of the Code prior to local strategic planning processes undermines local Council planning processes. The blanket application of the Code would lead to a loss of local precinct character including high integrity built heritage. Medium density is not low scale/low impact development and it is questioned whether private certifiers have the skills required to deliver these more complex developments consistent with local character.

Council has also expressed interest in supporting the Motion from Bathurst Regional Council NSW Government Museum Strategy.

(a) Policy Implications

Councillor(s) are authorised to attend the Local Government NSW Annual Conference in accordance with Council's policy relating to the *Payment of Expenses and Provision of Facilities to Councillors*.

Approval arrangements for Councillor discretionary trips, attendance of Councillors at conferences, seminars, forums, workshops, professional development programs and/or other significant expenses and facilities under this policy and for insurance purposes must be authorised by way of a formal resolution of an Ordinary Meeting of the Council.

(b) Financial Implications

Councillors have been allocated the sum of \$2,000 annually to specifically provide for attendance at the Local Government NSW Annual Conference or the National General Assembly. Authorisation of the attendance of Councillors is by way of a resolution of the Council.

(c) Legal Implications

Council's formal resolution for the attendance of any Delegate is required for insurance purposes whilst the Representatives are performing bona fide Council duties.

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Region of Progressive Leadership – L12 Represent and advocate community needs.

9.3 FINANCIAL ASSISTANCE PROGRAM - SECTION 356 OF THE LOCAL GOVERNMENT ACT 1993 – FILE No SF1384

DIRECTORATE: CORPORATE AND GOVERNANCE
AUTHOR: Karen Litchfield, Manager Governance

Reference: Item 9.4 to Ordinary Council 25 June 2019 - Minute No 107/19

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Financial Assistance Program – Section 356 of the Local Government Act 1993”, Council rescind the previous policy and adopt the new Financial Assistance Program – Section 356 of the Local Government Act 1993 Policy.

SUMMARY

The purpose of this report is to seek Council adoption of the Financial Assistance Program – section 356 of the Local Government Act 1993 Policy following Community Consultation.

COMMENTARY

The Financial Assistance Program – Section 356 of the Local Government Act 1993, has been reviewed to ensure that the policy reflects the intention of Council in the giving of Financial Assistance to the Community.

The policy contains the legislative context for giving Financial Assistance but also provides further guidelines in relation to Council granting financial assistance.

Council at its Ordinary Meeting held 25 June 2019, endorsed the draft Policy, and the policy was placed on Public Exhibition for a period of 28 days in accordance with the Local Government Act 1993. Submissions in relation to the policy were to be received by Friday, 2 August 2019. No submissions from the public were received. The policy is now ready for adoption, refer **ANNEXURE 1**,

(a) Policy Implications

The Policy will be updated in the General Policy Register.

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

The draft Policy was placed on Public Exhibition for Community Consultation for a period of 28 days from 6 July 2019, to 2 August 2019. The draft Policy was available at Ray Walsh House and on the website. The draft Policy was advertised within the Northern Daily Leader. No public submissions were received.

(e) Delivery Program Objective/Strategy

A Region of Progressive Leadership – L21 Transparency and accountability of government.

10 COMMUNITY SERVICES

10.1 DRAFT TAMWORTH REGIONAL MUSEUMS ENGAGEMENT STRATEGY – FILE NO SF8487

DIRECTORATE: BUSINESS AND COMMUNITY
AUTHOR: Bridget Guthrie, Director Tamworth Regional Gallery and Museums
Reference: Item10.1 to Ordinary Council 28 May 2019 - Minutes No 173/19
1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Draft Tamworth Regional Museums Engagement Strategy”, Council formally adopt the draft Tamworth Regional Museums Engagement Strategy 2019-2024.

SUMMARY

The Draft Tamworth Regional Museums Engagement Strategy 2019-2024 (the Strategy) was placed on public exhibition for 28 days and received no public submissions. The Strategy will be utilised by Council to govern a highly professional and well-managed process for the support of both staffed and volunteer run museums in the Tamworth Regional Council Local Government Area (LGA). This report seeks Council to resolve to formally adopt the Strategy.

COMMENTARY

The Strategy was on public exhibition for 28 days from Saturday 8 June 2019 and closed 5pm Friday, 5 July. The Strategy was advertised in The Northern Daily Leader, Manilla Express and Barraba Gazette. No public submissions were received.

The Strategy outlines a framework for the support of 10 public museums and social history collections located in the Tamworth Regional Council Local Government Area (LGA). The intention of the document is to create a blueprint for the ongoing support and development of each unique collection and to identify the most effective manner for Tamworth Regional Council to support and resource the preservation of the region’s heritage.

As a regional strategy, this document identifies common needs and priorities across the collections and complements rather than replaces individual plans and documentation relating to individual collections/organisations.

The Strategy is **ATTACHED**, refer **ANNEXURE 1**.

(a) Policy Implications

Upon adoption, the Strategy will be included on Council’s website.

(b) Financial Implications

The implementation of the Strategy is reliant predominantly on a series of external grants and uses existing staffing resources.

From 2020-21 onwards, an annual budget allocation of \$10,000 will need to be identified for the implementation of museum advisor support, through Museums and Galleries of NSW. This will assist Council to achieve Goal 5 - Creating a Level Playing Field - Structural Adjustment and Risk Minimisation.

Additionally, the implementation of the Strategy recognises the need to increase existing staffing resources in the longer term and has an action to investigate a museum exhibition curator position for all museums from 2021 to 2024. A source of funding this position will also need to be identified.

(c) Legal Implications

Implementation of this strategy will assist with Council's forward planning and Risk Management processes.

(d) Community Consultation

The Strategy was on public exhibition for 28 days from Saturday 8 June 2019, and closed 5:00pm on Friday 5 July 2019. The public notice was advertised in The Northern Daily Leader, Manilla Express and Barraba Gazette. No public submissions were received.

(e) Delivery Program Objective/Strategy

A Spirit of Community – C22 provide accessible, functional, multi-purpose facilities and spaces suitable for cultural, recreational, learning and information services and activities.

10.2 CRIME PREVENTION WORKING GROUP MEETING - 5 JULY 2019 – FILE NO SF2300

DIRECTORATE: PLANNING AND COMPLIANCE
AUTHOR: Gino Tiberi, Crime Prevention and Development Compliance Officer

1 ENCLOSURES ENCLOSED

RECOMMENDATION

That in relation to the report "Crime Prevention Working Group Meeting – 5 July 2019", Council receive and note the Minutes of the Crime Prevention Working Group Meeting held 5 July 2019.

SUMMARY

The purpose of this report is to present the Minutes of the Crime Prevention Working Group (CPWG) meeting held 5 July 2019, and provide Council with an overview of the meeting outcomes.

COMMENTARY

The following information provides a summary of the main items discussed at the Crime Prevention Working Group Meeting (CPWG) held on 5 July 2019, as reported in the **ENCLOSED** Minutes, refer **ENCLOSURE 1**.

- The CPWG has identified school truancy as a key priority. The group has had a number of meetings with key stakeholders from external agencies in an attempt to gain greater insight into the issue. There is collective agreement from all parties that the matter should be considered a priority. There is also a shared desire to resolve the issue. While still in its infancy, the development of a multifaceted and meaningful program is progressing.
-

- The Tamworth and District Liquor Accord (TDLA) reported that they are launching the ‘Ask for Angela’ and ‘Designated Driver’ programs in our Region. The TDLA will be funding both programs entirely as their application to the New South Wales Government’s Liquor Accord Grants Program was unsuccessful. Both programs will be launched in the fourth quarter of 2019.
- Oxley Police District officers reported that a number of key offenders have recently been arrested which will lead to significant reductions in crime. There have also been major arrests for drug related offences. Overall crime rates are down across major categories when compared to the same period in the previous year.

Stealing from motor vehicles remains an issue of concern. Members of the community continue to leave valuables in their vehicles which make them a far greater chance of being targeted by opportunistic offenders. Education and awareness programs will continue to be run as it appears as though previous messages have not been observed.

Council’s closed-circuit television network continues to be an extremely valuable tool for police. Police thanked and acknowledged Council work in this space.

- Youth Justice, formally known as Juvenile Justice reported they currently have 22 clients on supervised orders, which is the lowest figure for a number of years.
- A graffiti update was provided outlining results between 1 March and 30 June 2019. Throughout this period eleven separate incidents were registered costing Council \$1,135 to remove. Three of the reports related to similar incidents at Nundle. This result was similar to the same period last year which saw eight incidents recorded costing Council \$1,315 to remove. These figures have remained stable over the past three years. The mode of graffiti recorded has shifted, with writing in marker pen being the most common method.

With the opening of the new Skate Park adjacent to Viaduct Park, the former Skate Park is set to be remediated. In 2015, Council declared the former Skate Park a legal graffiti precinct, however the recently opened Skate Park is not. Consideration will be given to designating a space at the former Skate Park for continued legal graffiti use, locating a new site, or just maintaining the legal wall in Solander Drive carpark.

(a) Policy Implications

Nil

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

A Spirit of Community – C31 Create safe places to live, work and visit.

11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

RECOMMENDATION

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

11.1 COMPULSORY ACQUISITION OF A PORTION OF PROPERTY FOR ROAD WIDENING - BYLONG ROAD – FILE NO LF983

DIRECTORATE: WATER AND WASTE
AUTHOR: Bruce Logan, Director Water and Waste
Reference: Item 8.3 Ordinary Council 13 February 2018
Item 14.4 to Ordinary Council 25 September 2018 - Minute No 212/18
Item 14.2 to Ordinary Council 26 February 2019 - Minute No 53/19
Item 14.7 to Ordinary Council 30 April 2019 - Minute No 139/19
3 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

SUMMARY

The purpose of this report is to seek Council direction in relation to the purchase of a portion of a parcel of land in Bylong Road, to allow for future road widening and the installation of other services to allow the development of the adjacent Arcadia area and Warwick Road area to proceed.

11.2 COMPULSORY ACQUISITION OF A PORTION OF PROPERTY FOR ROAD WIDENING BYLONG ROAD – FILE NO LF693

DIRECTORATE: WATER AND WASTE
AUTHOR: Bruce Logan, Director Water and Waste
Reference: Item 8.3 to Ordinary Council 13 February 2018 - Minute No 15/18
Item 14.4 to Ordinary Council 25 September 2018 - Minute No 212/18
Item 14.12 to Ordinary Council 30 October 2018 - Minute No 272/18
Item 14.2 to Ordinary Council 12 March 2019 - Minute No 73/19
Item 14.8 to Ordinary Council 30 April 2019 - Minute No 140/19
3 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c) of the Local Government Act 1993, on the grounds that the matter and

information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

SUMMARY

The purpose of this report is to seek Council direction in relation to the purchase of a portion of a parcel of land in Bylong Road, to allow for future road widening and the installation of other services to allow the development of the adjacent Arcadia area and Warwick Road area to proceed.

11.3 COMPULSORY ACQUISITION OF A PORTION OF PROPERTY FOR ROAD WIDENING - BYLONG ROAD – FILE NO LF4

DIRECTORATE: WATER AND WASTE

AUTHOR: Bruce Logan, Director Water and Waste

Reference: Item 8.3 to Ordinary Council 13 February 2018 - Minute No 15/18

Item 14.4 to Ordinary Council 25 September 2018 - Minute No 212/18

Item 14.8 to Ordinary Council 12 February 2019 - 26/19

3 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

SUMMARY

The purpose of this report is to seek Council direction in relation to the purchase of a portion of a parcel of land in Bylong Road, to allow for future road widening and the installation of other services to allow the development of the adjacent Arcadia area and Warwick Road area to proceed.

11.4 POSSIBLE ACQUISITION OF A PORTION OF PROPERTY FOR ROAD WIDENING - WARWICK ROAD – FILE NO LF1732

DIRECTORATE: WATER AND WASTE

AUTHOR: Bruce Logan, Director Water and Waste

Reference: Item 8.3 to Ordinary Council Meeting 13 February 2018 - Minute No 15/18

Item 14.4 to Ordinary Council Meeting 25 September 2018 - Minute No 212/18

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

SUMMARY

The purpose of this report is to seek Council direction in relation to the purchase of a portion of a parcel of land in Warwick Road to allow for future road widening and the installation of

other services to allow the development of the adjacent Arcadia area and Warwick Road area to proceed.

11.5 COMPULSORY ACQUISITION OF A PORTION OF PROPERTY FOR ROAD WIDENING - BYLONG ROAD – FILE NO LF7081

DIRECTORATE: WATER AND WASTE
AUTHOR: Bruce Logan, Director Water and Waste
Reference: Item 8.3 to Ordinary Council 13 February 2018 - Minute No 15/18
Item 14.4 to Ordinary Council 25 September 2018 - Minute No 121/18
Item 14.2 to Ordinary Council 26 February 2019 - Minute No 53/19

3 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

SUMMARY

The purpose of this report is to seek Council direction in relation to the purchase of a portion of a parcel of land in Bylong Road, to allow for future road widening and the installation of other services to allow the development of the adjacent Arcadia area and Warwick Road area to proceed.

11.6 PROPOSAL FOR STRONGER COUNTRY COMMUNITIES GRANT – FILE NO PF189

DIRECTORATE: REGIONAL SERVICES
AUTHOR: Paul Kelly, Manager Sports and Recreation
1 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c),(d)i&(d)ii of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, and information that would, if disclosed, confer a commercial advantage on a competitor of Council.

SUMMARY

Further to the recent successful development of Tamworth's new skate park, it is proposed that Council expand the Viaduct Youth Hub to include the provision of a café to service the substantial visitation to this precinct.

An opportunity has arisen for Council to seek grant funding through the State Government's "Stronger Country Community Fund" to fund a youth café project at the Viaduct Youth Hub precinct. In this year's round three funding guidelines there is a strong youth focus, in fact, the guidelines actually use a "youth café" as an example of a desirable project.

It is therefore proposed that Council submit an application for the construction of a youth café

located at the Viaduct Youth Hub, which would ultimately be run by a training organisation under a licence agreement with Council. The youth café proposal would be a combination of a commercial café and also a training facility, aimed at proactively boosting youth employment in the region with trainees being offered a career progression both within the café and to other business in Tamworth and surrounds.

The proposed project would include the construction of a fully equipped commercial facility that is provided by utilising specifically modified shipping containers. The image below is an indication of the proposed design.



Image 1: Proposed design of the Tamworth Youth Café for Viaduct Youth Hub.

As part of the grant proposal, Council needs to demonstrate that they have a prospective partner that has the capability and willingness to operate the youth café and provide ongoing training for regional youth.

In order for Council to prepare a business plan for the youth café, as well as providing critical information on the relevant training and employment statistics of youth, etc in the region, Council has held discussions with Joblink Plus who have indicated they are willing to assist in the preparation of detailed business plan as part of the application process.

11.7 TENDER T032/2020 - CALALA 120ML WATER STORAGE DAM - PURCHASE OF LONG LEAD TIME ITEMS – FILE NO T032/2020

DIRECTORATE: WATER AND WASTE
AUTHOR: Daniel Coe, Manager Water and Waste
Reference: Item 14.11 to Ordinary Council 12 June 2018 - Minute No 208/18

1 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (d)ii of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a competitor of Council.

SUMMARY

As part of Council's 2019/2020 budget, \$5 million has been allocated to the construction of a 120 Megalitre (ML) raw water storage at the Calala Water Treatment Plant. The initial program for the dam construction and commissioning had the project being completed in April of 2020. Given the recent announcements by the NSW State Government to construct a temporary pumping station and associated weir to deliver water to Tamworth via Council's Dungowan Pipeline by December 2019, the construction of the raw water storage to align with this project has now become critical to ensure the continuity of water supply to Tamworth, Moonbi and Kootingal.

The purpose of this report is to inform Council of the proposed program for the raw water storage that aims to align both projects and the steps that are required to ensure a fast tracked delivery program is achieved.

11.8 NETWASTE AND NORTHERN INLAND REGIONAL WASTE COLLABORATIVE TENDER FOR COLLECTION AND PROCESSING OF USED MATTRESSES – FILE NO SF7247

DIRECTORATE: WATER AND WASTE

AUTHOR: Daniel Coe, Manager Water and Waste

1 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (d)ii of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a competitor of Council.

SUMMARY

The purpose of this report is to advise Council of submissions received in response to a Collaborative Request for Tender issued by NetWaste and Northern Inland Regional Waste for the collection and processing of used mattresses. The report discusses the merits of the tenders received and recommends a preferred tenderer.

11.9 EASEMENTS FOR WATER AND ELECTRICITY FOR THE PROPOSED MANILLA WATER TREATMENT PLANT – FILE NO SF3861

DIRECTORATE: WATER AND WASTE

AUTHOR: Kylie Evans, Senior Strategy Engineer

1 CONFIDENTIAL ENCLOSURES ENCLOSED

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (d)i of the Local Government Act 1993, on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

SUMMARY

The purpose of this report is to seek Council's authorisation to negotiate the terms of a Deed of Agreement to acquire easements over part of a property in Reservoir Road, Manilla, as part of the construction of the new Manilla Water Treatment Plant.

CLOSED COUNCIL

Confidential Reports

(Section 10A(2) of The Local Government Act 1993)

Where it is proposed to close part of the Meeting, the Chairperson will allow members of the public to make representations to or at the meeting, before any part of the meeting is closed to the public, as to whether or not that part of the meeting should be closed to the public.

The Chairperson will check with the General Manager whether any written public submissions or representations have been received as to whether or not that part of the meeting should be closed to the public.

The grounds on which part of the Council meeting may be closed to public are listed in Section 10A(2) of the Local Government Act 1993 and are as follows:

- (a) personnel matters concerning particular individuals other than Councillors,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
- (h) during the receipt of information or discussion of information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

Section 10A(3) of the Act provides that Council, or a Committee of the Council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Section 10B(3) of the Act provides that if a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3) of the Act), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is matter referred to in section 10A(2) of the Act).

Section 10B(1) of the Act provides that a meeting is not to remain closed to the public during the receipt of information or the discussion of matters referred to in section 10A(2):

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest section 10B(4) of the Act states it is irrelevant that:

- (a) a person may interpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the Council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the Council or committee.

Resolutions passed in Closed Council

It is a requirement of Clause 253 of the Local Government (General) Regulation 2005 that any resolution passed in Closed Council, or Committee be made public as soon as practicable after the meeting has ended. At the end of Closed Council or Committee meeting, the Chairperson will provide a summary of those resolutions passed in Closed Council or Committee.